### The Bliss Review Dec' 99





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#### December 1999

SSG Russ 3-0858 SGM Thompson 533-5975 SGM Thompson 3-5975 SSG Daniels 3-4758 1SGGuante 3-5432
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3-5432
MEIS Rm#11 Ms. Marshall
SGTRorke 3-5432
SSGRuss 3-0858
Each Section
COLJones 3-9026
COLJones 3-9026
SGTKoenig 3-5197 MEIS
Section
COLJones 3-9026



\*\*\* Civilian of the Month for Septermber was Carol Tucker (Patient Advicate)
She was also Post Civilian of the month for Oct 99

\*\*\* Civilian of the Month for Octover was Phyllis Cowger (CCC#1)

Civilain of the Month for November will be selected on 2 Dec.

## Congratulations to all of you!







#### **December Promotion List**

THOMPSON, REGINALD TO SPC DAVIS, CLARENCE TO SPC KRONER, KEITH TO SPC POWELL, SHAWN TO SPC SCULLY, KRISTINA TO SPC CASILLAS, DANIEL TO SPC









Congratulations to all of you!

Just a note to announce 2 new RWBAHC mail lists...

RWBAHC Civ and RWBAHC Mil

If you are sending a message that pertains only to "civilians" or only to "military", please use the above. If everyone needs to see the message, please use the RWBAHC All.

Just a reminder... email is for official use and authorized purposes only! Messages will be monitored.

Polly D. Lee Automation Management Officer RWBAHC Information Management Division

Comm'I: 520-533-5195

DSN: 821-5195

#### MEDDAC/DENTAC BASKETBALL SCHEDULE

The following is the schedule for the FY00 Basketball season. We would appreciate your support as we try to repeat as the post champions.

TIME	<b>OPPONENT</b>	COURT
<b>1730</b>	C 305TH 2	
2000	A 304TH 2	
1845	A 305TH 2	
2000	A 309TH 1	
2000	E 309TH 2	
1730	<b>269TH SIG</b>	2
1730	A 306TH 1	
1730	69TH SIG2	
1730	E 305TH 1	
1730	C 305TH 2	
1845	A 304TH 1	
1845	A 305TH 2	
2000	A 309TH 2	
2000	E 309TH 1	
1730	269TH SIG	2
1730	A 306TH 1	
1730	69TH SIG2	
1730	E 305TH 1	
	1730 2000 1845 2000 2000 1730 1730 1730 1730 1845 1845 2000 2000 1730 1730 1730	1730       C 305TH 2         2000       A 304TH 2         1845       A 305TH 2         2000       A 309TH 1         2000       E 309TH 2         1730       269TH SIG         1730       A 306TH 1         1730       E 305TH 1         1730       C 305TH 2         1845       A 304TH 1         1845       A 305TH 2         2000       A 309TH 2         2000       E 309TH 1         1730       A 306TH 1

Any changes to the schedule will be posted.

#### NEW Virus called "BubbleBoy"

I'm sure many of you have already heard about the 'new' virus... BubbleBoy! Unlike previous viruses, BubbleBoy is not contained in an email attachment --- BubbleBoy infects PCs as soon as the transmitting email "message" is opened. "BubbleBoy marks the beginning of a more dangerous computing environment".

This is worth repeating... BubbleBoy infects PCs as soon as the infected email message is opened!

BubbleBoy is a worm that ONLY infects PCs running Windows 98 or Windows 2000.

You can recognize BubbleBoy messages by the heading - "BubbleBoy is back!" If you receive an email with this subject... DO NOT OPEN the message and NOTIFY your ISSO, Polly Lee 3-5195, or your LAN Administrator, Doug Griswold immediately.

PCs using MS Outlook may be infected by viewing the message using the "Preview Pane" feature! This has not been comfirmed... but as a pre-caution, it is recommended that you disable the Preview Pane feature.

Select View UN-check - Preview

**Pane** 

#### FYI... on Use of Hotmail and private E-mail Accounts

AR 380-19, B-2, states the government allows limited use of "government" E-mail and Internet by employees for personal use on a not-to-interfere basis and are not for an improper purpose. Users are not to use their own private E-mail accounts such as HOTMAIL, etc, for government-related business. Para 5 of HOTMAIL's Terms of Service states: "The Service is provided to individuals only and for personal use only. You agree to use the Service only to send and receive personal messages."

Messages using private e-mail accounts are even more at risk than messages from government servers. Not only is the traffic susceptible to interception along its path, but an untrusted agency is providing the service. There are no guaranteed controls over a private mailbox (outgoing and incoming mail), address book, and any other services provided by the service provider.

Polly Lee ISSO

T.P. Williams and Associates is a consultant who regularly visits us to ensure continual JCAHO readiness. He will be coming to visit the facility soon.

#### The target of this visit is to:

- 1) ramp up new staff to our current status and preparations for next survey.
  - 2) presentation to team leaders on **NEW** standards
- 3) meet with the teams established to address JCAHO preparedness:
  - a) teams will present status on each standard
- b) teams will present document review items (EOC management plans, standards plans) having reviewed any changes. Changed policies etc should be presented to TPW for review. If you want him to read ahead get them to me now and I will send out so he can comment on arrival.
- c) there will be a brief tour but it will be focused on MIVAS and the main health center. Attention to new clinics for set up issues will be the primary focus.

We are negotiating schedule so that it should be published late Friday. He will be here 29, 30 Nov and 1 Dec. THANKS LC

PS: NEW JCAHO STANDARDS BOOKS HAVE ARRI VED. WE HAVE 10 COPIES OF the 2000 STANDARDS.

#### **CEU/CME**

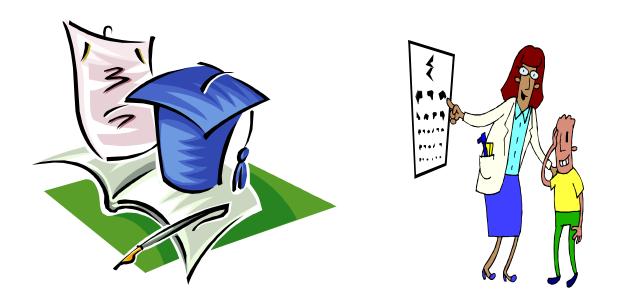
## Every Thursday METS Classroom, 1200-1300, Lunch will provided.

#### \*\*\* Training for Everyone as one day Seminar

\*\*\* 16 Dec 1999 "How to Manage Multiple Projects & Meet Deadlines" Tucson, - 1-800-255-6139; Holiday Inn Palo Verde, 4550 S. Palo Verde Blvd.

\*\*\* 19 Jan 2000 "Coaching Skills for Managers & Supervisors, Tucson, 1-800-255-6139; Holiday Inn City Centre, 181 West Broadway

\*\*\* 21 Jan 2000 "Conflict Resolution and Confrontation Skills, Tucson, 1-800-334-6780; Howard Johnson Lodge, 1114 Boston Post Road



Interested personnel, please come see Kim Carver at METS Division

for more information, 3-2156.

# INSTRUCTIONS FOR PREPAREING AND SUMITTING DA 3161's FOR THE TURN IN OF EXCESS EQUIPMENT

- 1. There are basically 5 equipment categories pertaining to the turn-in of excess equipment. They are:
  - a. Medical items that are listed on your hand receipt.
  - b. Medical items that <u>are not</u> listed on your hand receipt.
  - c. Non-Medical items that are listed on your hand receipt.
  - d. Non-Medical items that are not listed on your hand receipt
  - e. Automated Data Processing Equipment [ADPE] (Computers,

Printers, Pagers, Copy Machines and such)

- 2. The DA 3161's should contain the MMCN numbers for all items (if available) Detailed description (item type, color, dimensions, **and if the item works or not**), Manufacturer, model number, and unit price if known. (Check your hand receipt for this information).
- 3. Due to supply classifications and associated turn in requirements, each category of equipment will require a separate DA 3161. (IE: you cannot list medical and non-medical items on the same DA 3161)
- 4. Items categorized under **A through D above may be submitted** for turn-in on **Tuesdays only**.
- 5. ADPE items (see E above) must be submitted to Linda Parris in IMD. You must telephone Linda at 533-9318 to make an Appointment for turn-in of your ADPE.
- 6. Small items may be brought down at the time you submit your DA 3161. If the item(s) require de-installation, then Clinical Engineering will make arrangements to have them un-installed. Turn in your DA 3161's to Mrs Glenn in Room B-4 (Clinical Engineering)
- 7. All serviceable items are advertised on the MEDDAC Outlook-Mail Bulletin Board.. So if you are looking for something, check the bulletin board..

Submitted by: Paul McGahee

#### NEW BOOKS FROM THE MEDICAL LIBRARY

Alexander's Care of the Patient in Surgery, 11th edition

Clinical Gynecologic Endocrinology and Infertility by Speroff, 6th edition

Diseases of the Liver and Biliary System by Sherlock, 10th edition

Fraser and Pare's Diagnosis of Diseases of the Chest, in four volumes, 4th edition

Hunter's Tropical Medicine, 8th edition

Nursing 2000 Drug Handbook

Physicians' Guide to Rare Diseases, 2nd edition

Quick Reference to Triage by Grossman

Note: the library resumed subscribing to "AORN Journal" with the July 1999 issue.

REMINDER: If you're not sure that the word you plan to use is the right word for the job, or your spell-checker can't give you a clue, the library has a 2,662-page, 4 x 8 x 12.5" dictionary available to answer those very questions. If you can't come, call 3-5668 and ask.

The back up hard copy of Bliss Review is available in Medical Library.

